



Metropolitan Nashville Planning Department

USPS: Metro Office Building
800 2nd Avenue South
P.O. Box 196300
Nashville, TN 37219-6300

FedEx/UPS: Metro Office Building
800 2nd Avenue South
Nashville, TN 37210

Voice: 615.862.7202
Fax: 615.880.2450
E-mail: bond.desk@nashville.gov
Web: www.nashville.gov/mpc

Performance Bond Application

APPLICATION FEE: \$285.00

☐ **New Bond***
☐ **Replace Bond***
☐ **Release Bond**

☐ **Extend Existing Bond** # Yrs Requested _____
☐ **Reduce Bond**
☐ **Extend and Reduce Existing Bond** #Yrs Requested _____

*Will require documentation of authority to sign performance agreement on behalf of any entity.

Subdivision Name _____ **Subdivision No.** _____
Former Subdivision Name (if any): _____ **Phase No.** _____ **Section No.** _____

Residential Buildout

Total Approved Lots _____
Total Lots Built _____
Buildout % _____

Commercial Buildout

Has site received a use
and occupancy permit?

____ yes ____ no

Build out information is required. If you have exceeded 75% buildout or have at least one commercial building that has been given a use and occupancy permit, please give a detailed reason below for your requesting an extension.

DEVELOPER INFORMATION

Developer Name: _____
Address: _____ City/State/Zip _____
Contact Name: _____ Title: _____
Phone 1: _____ Phone 2: _____
Fax: _____ Email _____

____ Corporation
____ Sole Proprietorship or Individual
____ General Partnership

____ L.L.C
____ Joint Venture
____ Limited Partnership

SIGNATURE: _____ **DATE:** _____

SECURITY INFORMATION

Company Name: _____
Address: _____ City/State/Zip _____
Contact Name: _____ Title: _____
Phone 1: _____ Phone 2: _____
Fax: _____ Email _____

____ Irrevocable Letter of Credit*

____ Surety Bond**

____ Cashiers or Certified Check***

SECURITY REQUIREMENTS

Irrevocable Letter of Credit* – must be issued by or confirmed by a bank located within Davidson County, Tennessee or any adjoining county and shall bear an expiration date no less than six months beyond expiration of the Performance Agreement. Any such Letter of Credit shall contain an auto-renewal clause.

Surety Bond** – must be issued by an insurance company licensed to do business in Tennessee and must be non-expiring. The following surety companies, including parent companies and subsidiaries of, are excluded from providing surety bonds on new or replacement bonds until January 8, 2016 or until they are back in good standing with the Planning Department: American Safety Casualty Insurance Company.

Cashier's or Certified Check*** – must be issued by a financial institution located in Davidson County, Tennessee and must be non-expiring.